

DVV Clarifications

Metrics Level Deviation



1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Findings of DVV

1) *Kindly provide Document showing the communication with the affiliating University for the Feedback provided.*


Response of HEI: Attached in "Supporting Documents".

2) *Sample Filled in feedback forms from at least two stakeholders.*

Response of HEI: Sample copies of Filled in feedback forms are attached in "Supporting Documents".

Supporting Documents:

1. Received Copy from the University regarding student feedback
2. Sample Copies of Filled in feedback forms


Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura
25.07.24



ofc

Khatra Adibasi Mahavidyalaya

P.O.: Khatra, Dist. Bankura, West Bengal, Pin: 722140
Phone: 8900057220 E-mail: khatraacollege@gmail.com / kacollege@rediffmail.com

Website: www.kamv.ac.in
NAAC Accredited B+ (2nd Cycle)

Memo No. KAM/110/2024-25/1257

Date: 19/07/2024

To
The Registrar
Bankura University
Bankura

Subject: Institutional Feedback on Academic Performance and Ambience from Various Stakeholders

Sir

I am writing to communicate and provide an overview of the feedback mechanism implemented at our Institution (2018-23) regarding the academic performance and overall ambience of our institution. Our institution values the input from various stakeholders, including students, teachers, employers, and alumni, to ensure continuous improvement and excellence in our academic and operational standards. The feedback is systematically collected from these stakeholders through surveys, feedback forms, and interactive sessions. Once gathered, the feedback is meticulously analyzed during departmental meetings, where each department reviews the relevant information and identifies key areas for improvement. Following this analysis, an action taken report is prepared, outlining the steps and measures to be implemented to address the feedback received. This report is discussed with the Internal Quality Assurance Cell (IQAC) and the Principal to ensure alignment with institutional goals and standards. The action plan, along with the feedback analysis, is then presented to the Governing Body for discussion and approval. Once approved, the necessary actions are implemented. To maintain transparency and accountability, the feedback and subsequent action taken report are made available on the institutional website. Thus, we actively engage students, employees, and guardians in policy formulation for future planning, ensuring that their perspectives and suggestions are considered in our strategic decisions.

Attached sample documentation is also accessible on our institutional website in detail for your reference. We look forward to your continued support and cooperation in our endeavors.

Yours sincerely,

Enclosures: Sample feedback form,
Sample Feedback Analysis (Student, Teachers, Alumni)
Sample Action Taken Report

Received with enclosures and noted.

DM

22/07/2024

Principal
Principal
Khatra Adibasi Mahavidyalaya,
Khatra, Bankura
19/7/2024
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

Links

Student Feedback

Year	Feedback Link to the College Website
2022-23	Students' Feedback Analysis
2022-23	Student's Feedback Report on Teaching-Learning and College Facilities
2021-22	Students' Feedback Analysis
2021-22	Student's Feedback Report on Teaching-Learning and College Facilities
2020-21	Student's Feedback Analysis
2020-21	Student's Feedback Report on Teaching-Learning and College Facilities
2019-20	Students' Feedback Analysis
2018-19	Students' Feedback Analysis
2017-18	Students' Feedback Analysis

Action Taken Report on Student Feedback

Year	Action Taken Report Link to the College Website
2022-23	Action Taken Report on Student Feedback Analysis
2021-22	Action Taken Report on Student Feedback Analysis
2020-21	Action Taken Report on Student Feedback Analysis
2019-20	Action Taken Report on Student Feedback Analysis
2018-19	Action Taken Report on Student Feedback Analysis
2017-18	Action Taken Report on Student Feedback Analysis

Teacher Feedback

Year	Feedback Link to the College Website
2022-23	Teachers' Feedback Analysis
2022-23	Teachers' Feedback on Curriculum, Syllabus & College Facilities
2021-22	Teachers' Feedback Analysis
2021-22	Teachers' Feedback on Curriculum, Syllabus & College Facilities

Alumni Feedback

Year	Feedback Link to the College Website
2022-23	Alumni Feedback Analysis

Students Feedback Sample

FEEDBACK FORM FOR THE SESSION 2019-20 TO 2021-22



Khatra Adibasi Mahavidyalaya
Khatra, Bankura – 722140



(Format for the assessment of the teachers by the students)

Department of BENGALI (HONS)

Name of the student : PRANATI KISKU Roll No : 43

Features of Teaching / Teachers	Evaluation grade of the Teachers			
	Excellent	Good	Average	Not Satisfactory
Teaching Capacity		✓		
Knowledge of the Teacher	✓			
Regularity / Punctuality		✓		
Creates Curiosity within students		✓		
Use Board Work		✓		
Questioning capacity	✓			
Understanding the weakness of the student	✓			
Way of narrating / description	✓			
Literary Taste	✓			
Command on the class room		✓		
Exam. Oriented teaching / taking class tests		✓		
Uses LCD Projector / other aids		✓		
Giving time out-side the class room ' helpful		✓		
Giving reference other than text			✓	
Student Friendly	✓			
Library Facility		✓		
Office Interaction				✓
Sports facility		✓		
Recreational Facility		✓		

Pranati Kisku.

Signature of the Student

[Signature]
Signature of the Principal / Teacher-in-charge

Students Feedback Sample

FEEDBACK FORM FOR THE SESSION 2019-20 TO 2021-22



Khatra Adibasi Mahavidyalaya
Khatra, Bankura – 722140



(Format for the assessment of the teachers by the students)

Department ofEnglish.....(Hons)

Name of the student :Nilima.....Karmakar..... Roll No :112

Features of Teaching / Teachers	Evaluation grade of the Teachers			
	Excellent	Good	Average	Not Satisfactory
Teaching Capacity		✓		
Knowledge of the Teacher		✓		
Regularity / Punctuality		✓		
Creates Curiosity within students			✓	
Use Board Work		✓		
Questioning capacity			✓	
Understanding the weakness of the student			✓	
Way of narrating / description		✓		
Literary Taste		✓		
Command on the class room		✓		
Exam. Oriented teaching / taking class tests		✓		
Uses LCD Projector / other aids			✓	
Giving time out-side the class room / helpful		✓		
Giving reference other than text			✓	
Student Friendly		✓		
Library Facility		✓		
Office Interaction			✓	
Sports facility			✓	
Recreational Facility		✓		

.....Nilima.....Karmakar.....
Signature of the Student

.....
Signature of the Principal / Teacher-in-charge

Students Feedback Sample

FEEDBACK FORM
FOR THE SESSION 2019-20 TO 2021-22



Khatra Adibasi Mahavidyalaya
Khatra, Bankura – 722140



(Format for the assessment of the teachers by the students)

Department of Santali (Hons)

Name of the student : Tanmay Hansda Roll No : 329

Features of Teaching / Teachers	Evaluation grade of the Teachers			
	Excellent	Good	Average	Not Satisfactory
Teaching Capacity	✓ Excellent			
Knowledge of the Teacher		✓ Good		
Regularity / Punctuality		✓ Good		
Creates Curiosity within students	✓			
Use Board Work		✓		
Questioning capacity		✓		
Understanding the weakness of the student		✓		
Way of narrating / description		✓		
Literary Taste	✓			
Command on the class room				✓
Exam. Oriented teaching / taking class tests				✓
Uses LCD Projector / other aids				✓
Giving time out-side the class room / helpful			✓	
Giving reference other than text				✓
Student Friendly	✓			
Library Facility		✓		
Office Interaction		✓		
Sports facility		✓		
Recreational Facility			✓	

Tanmay Hansda
Signature of the Student

[Signature]
Signature of the Principal / Teacher-in-charge

Students Feedback Sample

FEEDBACK FORM FOR THE SESSION 2019-20 TO 2021-22



Khatra Adibasi Mahavidyalaya
Khatra, Bankura – 722140



(Format for the assessment of the teachers by the students)

Department of Sanskrit (Hons)

Name of the student : Payal Roy Roll No : 272

Features of Teaching / Teachers	Evaluation grade of the Teachers			
	Excellent	Good	Average	Not Satisfactory
Teaching Capacity	✓			
Knowledge of the Teacher	✓			
Regularity / Punctuality		✓		
Creates Curiosity within students		✓		
Use Board Work	✓			
Questioning capacity	✓			
Understanding the weakness of the student	✓			
Way of narrating / description		✓		
Literary Taste		✓		
Command on the class room		✓		
Exam. Oriented teaching / taking class tests	✓			
Uses LCD Projector / other aids		✓		
Giving time out-side the class room / helpful	✓			
Giving reference other than text		✓		
Student Friendly	✓			
Library Facility				✓
Office Interaction	✓			
Sports facility		✓		
Recreational Facility	✓			

Payal Roy

Signature of the Student

[Signature]

Signature of the Principal / Teacher-in-charge

	Excellent	Good	Average	Not Satisfactory
1.	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (27) (139)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (73)	IIII (5)	(0)
2.	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (217) (148)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (61)	IIII II (7)	I (1)
3.	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII I (217) (76)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (119)	IIII IIII IIII (13)	IIII IIII (9)
4.	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (217) (77)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (119)	IIII IIII IIII IIII (18)	IIII (3)

Tally Sheet on Feedback Question

Excellent

Good

Average

Not-Satisfactory

5.

(214)

(74)

(102)

|||||

(34)

||||

(7)

6.

(213)

(122)

(85)

||||

(10)

(0)

7.

(217)

|||||
|||||

(80)

(105)

|||||

(17)

|||||

(15)

8.

(217)

(87)

(113)

||||

(12)

||||

(5)

<p>Strengthening & Disincentive</p>	<p>Not-Satisfactory</p>	<p>12</p> <p> </p>	<p>9</p> <p> </p>	<p>20</p> <p> </p>
<p>Neutral</p>	<p>8</p> <p> </p>	<p>23</p> <p> </p>	<p>22</p> <p> </p>	<p>44</p> <p> </p>
<p>Good</p>	<p>108</p> <p> </p>	<p>89</p> <p> </p>	<p>92</p> <p> </p>	<p>201</p> <p> </p>
<p>Excellent</p>	<p>89</p> <p> </p>	<p>96</p> <p> </p>	<p>83</p> <p> </p>	<p>87</p> <p> </p>
<p>Strengthening & Disincentive</p>	<p>9</p>	<p>217</p>	<p>11</p>	<p>12</p>

Tally Sheet on Feedback Question

	EXcellent	Good	Average	Not satisfactory
13. (217)	<p> </p> <p> </p> <p> </p> <p>(95)</p>	<p> </p> <p> </p> <p> </p> <p>(91)</p>	<p> </p> <p>(28)</p>	<p> </p> <p>(3)</p>
14. (217)	<p> </p> <p> </p> <p> </p> <p>(99)</p>	<p> </p> <p> </p> <p> </p> <p>(95)</p>	<p> </p> <p>(36)</p>	<p> </p> <p>(7)</p>
15. (217)	<p> </p> <p> </p> <p> </p> <p>(120)</p>	<p> </p> <p> </p> <p> </p> <p>(82)</p>	<p> </p> <p>(12)</p>	<p> </p> <p>(3)</p>
16. (217)	<p> </p> <p> </p> <p>(98)</p>	<p> </p> <p> </p> <p> </p> <p>(100)</p>	<p> </p> <p> </p> <p>(44)</p>	<p> </p> <p>(25)</p>

	Excellent	Good	Average	Not - Sali's factory
17. (27)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII 11 (72)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (117)	IIII IIII IIII IIII IIII (22)	IIII 1 (6)
18. (27)	IIII IIII IIII IIII IIII IIII IIII IIII (40)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (108)	IIII IIII IIII IIII IIII IIII IIII IIII (35)	IIII IIII IIII IIII IIII IIII IIII IIII (34)
19. (27)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (62)	IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII IIII (114)	IIII IIII IIII IIII IIII IIII IIII IIII (29)	IIII IIII IIII (12)

Tally Sheet on Feedback Question

	Strongly Agree	Agree	Neutral	Disagree	Strongly disagree
1.	1 (42) (16)	1 (25)		(0)	(0)
2.	1 (42) (16)	 (15)		 (5)	 (2)
3.	 (42) (5)	1 (23)	1	 (4)	 (4)
4.	1 (42) (15)	1 (19)	1	 (5)	 (2)
5.	 (42) (4)	1 (19)		 (9)	(0)
6.	1 (42) (14)	1 (16)	1	 (2)	 (3)

	Strongly Agree	Agree	Neutral	Disagree	Strongly disagree
7.	42 9	16	5	7	5
8.	42 6	15	15	3	3
9.	42 2	11	21	4	4
10.	42 10	8	13	9	2
11.	42 13	11	8	5	5
12.	42 13	14	7	5	3

	Strongly Agree	Agree	Neutral	Disagree	Strongly disagree
13.	42 (42)	7 (7)	28 (28)	7 (7)	0 (0)
14.	42 (42)	7 (7)	24 (24)	10 (10)	1 (1)
15.	42 (42)	5 (5)	20 (20)	14 (14)	2 (2)
16.	42 (42)	6 (6)	23 (23)	5 (5)	7 (7)
17.	42 (42)	5 (5)	14 (14)	8 (8)	5 (5)
18.	42 (42)	6 (6)	23 (23)	6 (6)	2 (2)

Teachers Feedback Sample Copy



KHATRA ADIBASI MAHAVIDYALAYA

Faculty Feedback Form on Curriculum and Syllabus


Session: ...2020 - 21.....

Name of the Faculty: MADHUMITA BISWAS

Designation: ASSISTANT PROFESSOR

Department: ENGLISH Programme: B.A.

Parameters	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Course contents in a programme covering the timeline and up to date	✓				
2. Course Curriculum for a programme is well organized with clear CO and PO	✓				
3. Syllabus prescribed for the course is appropriate and sufficient		✓			
4. Reference books mentioned in the syllabus are sufficient	✓				
5. Course structure and content are suitable for both the fast and slow-learners		✓			
6. Credit allocation in each course is appropriate	✓				
7. Syllabus length is appropriate for present semester system				✓	
8. Appropriate weightage given to the Theory and Practical papers			✓		
9. Appropriate weightage given to the associated Field/Project work			✓		
10. Standard textbooks are available in market to cover the syllabus		✓			
11. Standard textbooks are available in Library to cover the syllabus		✓			
12. Evaluation structure for the courses are appropriate	✓				
13. Curricula and syllabi are aimed in growing Research & Developmental mind form next higher study		✓			
14. Curricula and syllabi are sufficient for the attempting competitive tests for higher studies		✓			
15. Curricula and syllabi are relevant for job opportunities		✓			
16. Curricula and syllabi are value based and supports ethical growth in young minds		✓			
17. Faculties can communicate with the UGBS/BOS regarding redesigning/modifications of the syllabi/curricula.		✓			
18. Faculties can communicate with COE regarding Examination and Evaluation related issues.		✓			

 DR. TUHIN MAJUMDAR
Signature of the HOD

Department of English
Khatra Adibasi Mahavidyalaya

MBISWAS 24.03.2021
Signature of Faculty

Teachers Feedback Sample Copy



KHATRA ADIBASI MAHAVIDYALAYA

Faculty Feedback Form on Curriculum and Syllabus

Session: ...2020 - 21.....

Name of the Faculty: *HARADHAN GORAI*

Designation: *Assistant Professor*

Department: *Sanskrit* Programme: *B.A.*

Parameters	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Course contents in a programme covering the timeline and up to date	✓				
2. Course Curriculum for a programme is well organized with clear CO and PO	✓				
3. Syllabus prescribed for the course is appropriate and sufficient		✓			
4. Reference books mentioned in the syllabus are sufficient	✓				
5. Course structure and content are suitable for both the fast and slow-learners			✓		
6. Credit allocation in each course is appropriate	✓				
7. Syllabus length is appropriate for present semester system		✓			
8. Appropriate weightage given to the Theory and Practical papers		✓			
9. Appropriate weightage given to the associated Field/Project work			✓		
10. Standard textbooks are available in market to cover the syllabus		✓			
11. Standard textbooks are available in Library to cover the syllabus	✓				
12. Evaluation structure for the courses are appropriate	✓				
13. Curricula and syllabi are aimed in growing Research & Developmental mind form next higher study		✓			
14. Curricula and syllabi are sufficient for the attempting competitive tests for higher studies	✓				
15. Curricula and syllabi are relevant for job opportunities		✓			
16. Curricula and syllabi are value based and supports ethical growth in young minds		✓			
17. Faculties can communicate with the UGBS/BOS regarding redesigning, modifications of the syllabi/ curricula.	✓				
18. Faculties can communicate with COE regarding Examination and Evaluation related issues.	✓				

Hgorai 18/03/2021

Signature of the HOD

Hgorai 18/03/2021

Signature of Faculty

Teachers Feedback Sample Copy

KHATRA ADIBASI MAHAVIDYALAYA

Faculty Feedback Form on Curriculum and Syllabus

Session: ...2020 - 21.....



Name of the Faculty: SUJIT KUMAR GHOSH

Designation: SACT

Department: HISTORY Programme: B.A HISTORY HONOURS & PROGRAMME

Parameters	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
1. Course contents in a programme covering the timeline and up to date		✓			
2. Course Curriculum for a programme is well organized with clear CO and PO				✓	
3. Syllabus prescribed for the course is appropriate and sufficient				✓	
4. Reference books mentioned in the syllabus are sufficient					✓
5. Course structure and content are suitable for both the fast and slow-learners				✓	
6. Credit allocation in each course is appropriate				✓	
7. Syllabus length is appropriate for present semester system					✓
8. Appropriate weightage given to the Theory and Practical papers				✓	
9. Appropriate weightage given to the associated Field/Project work				✓	
10. Standard textbooks are available in market to cover the syllabus				✓	
11. Standard textbooks are available in Library to cover the syllabus				✓	
12. Evaluation structure for the courses are appropriate				✓	
13. Curricula and syllabi are aimed in growing Research & Developmental mind form next higher study	✓				
14. Curricula and syllabi are sufficient for the attempting competitive tests for higher studies	✓				
15. Curricula and syllabi are relevant for job opportunities	✓				
16. Curricula and syllabi are value based and supports ethical growth in young minds				✓	
17. Faculties can communicate with the UGBS/BOS regarding redesigning/modifications of the syllabi/curricula.					✓
18. Faculties can communicate with COE regarding Examination and Evaluation related issues.				✓	

A. Bhattacharya
11.03.21

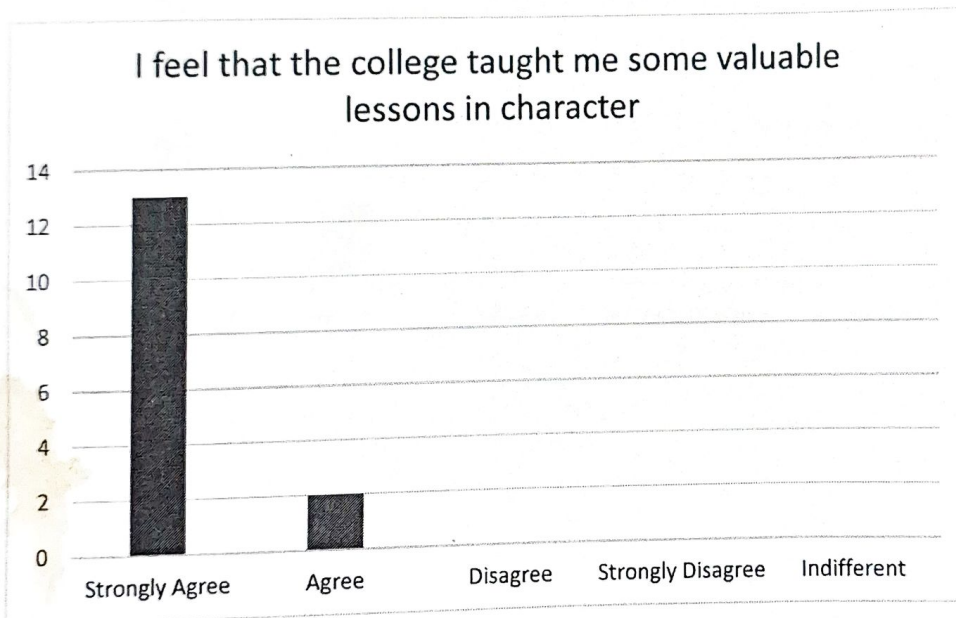
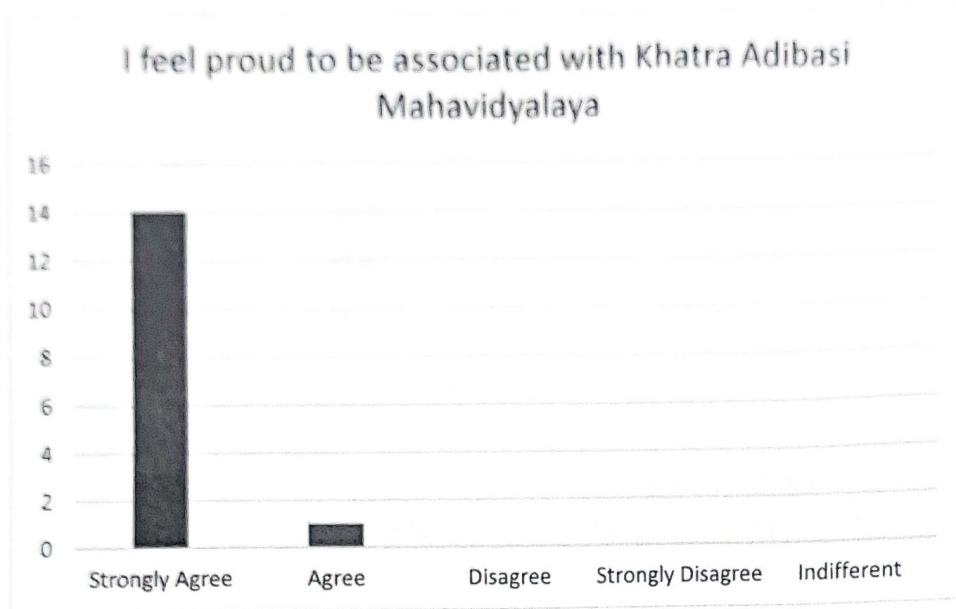
Signature of the HOD

Sujit Kumar Ghosh

Signature of Faculty 11/03/2021

Alumni Feedback Analysis collected from online

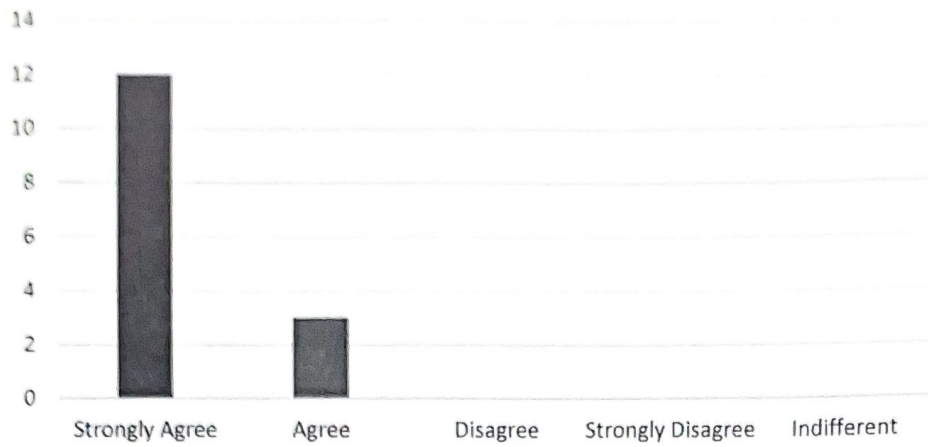
KHATRA ADIBASI MAHAVIDYALAYA ALUMNI FEEDBACK 2022-2023




Coordinator
IQAC
Khatra Adibasi Mahavidyalaya
Khatra : Bankura



The college played an important role in increasing my level of confidence



The extra curricular activities gave me an opportunity to develop my personality

